

Terms of Reference Intern or Volunteer Craft Development Project

OBJECTIVES OF THE INTERNS AND VOLUNTEERS PROGRAMME

The Interns and Volunteers initiative is designed to build capacity among stakeholders of Iwokrama through the opening of opportunities for promising individuals to learn and contribute to areas relating to sustainable development, through achievement of specific projects required by Iwokrama to fulfill its mandate. The two main objectives of the Interns and Volunteers Programme are to provide opportunities for Guyanese and other nationals to gain practical experience in an interdisciplinary and international working environment while contributing towards the outputs of the Centre, and to promote a greater understanding of the problems, challenges and opportunities relating to the conservation and development of tropical rain forests and to provide opportunities for learning how Iwokrama is involved in addressing these.

STRUCTURE OF ASSIGNMENT

The Intern or Volunteer will report directly to the **Business Development Advisor** who will serve as mentor and supervisor of the Intern or Volunteer throughout the attachment. The duty station will be the Iwokrama **administrative offices in Georgetown**.

DUTIES AND RESPONSIBILITIES

The primary focus of this intern or volunteer position with Iwokrama is to provide the intern or volunteer with practical work experience in the field of business development and management of a sustainable conservation organization.

The specific activities, duties and responsibilities of the Volunteer are as follows:

1. Research on the availability of crafts in Guyana.
2. Determine who the producers of crafts in Guyana are.
3. Determine market availability for crafts in Guyana, the Region and the world.
4. Determine the potential for increased production in Guyana.
5. Determine the difficulties facing producers of craft.
6. Determine product volumes for craft.
7. Determine the best quality produced crafts in Guyana.
8. Determine the various crafts items and their associated costs.
9. Determine the sustainability of these products
10. Performs related duties, from time to time, as supervisor deems necessary

The Iwokrama International Centre for Rain Forest Conservation and Development is an autonomous non-profit institution established by Guyana and the Commonwealth. The Centre manages the nearly one million acre (371,000 hectare) Iwokrama Forest in central Guyana to show how tropical forests can be conserved and sustainably used for ecological, social and economic benefits to local, national and international communities.